

**Smt. S.B. Patel Arts & Shri. R.N. Amin Commerce  
College, Vaso, Kheda Minutes of the IQAC meeting held  
on December 23, 2016**

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- The IQAC expresses their thanks to donor Shri Babubhai Patel for his donation of Rs. 7 Lacs to establish B A Patel Institute of English and Career Development to promote English proficiency and preparation for competitive exams.
- The IQAC congratulates all the participants who participated in the youth festival . It is suggested to take services of professionals for better performance in future so more students can participate and win such competitions.
- The IQAC congratulated the librarian Mr. Pinakinbhai for organizing book exhibition and reading workshop and suggest to organize such events frequently and regularly in future.
- The IQAC suggests to make MOU with H M Patel Institute to promote spoken English.
- As next year will be silver jubilee year for the institute, we want to celebrate this event gloriously. So we suggest to each faculty to take responsibility to organize one event.
- It is suggested to arrange lecture of all the faculty members in the schools to inform about the various opportunity and facility available in the institute to promote communication with 12<sup>th</sup> standard students so that we can tackle main problem of less enrollment of students in the institute.
- Our unique practice to take online exam was not possible due to institute's affiliation with S P University , V V Nagar. Now to reintroduced this system

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all faculty members are requested to prepare and upload question bank in English language lab

- IQAC is thankful to vaso kelavani Mandal, Vaso and UGC to provide CCTV camera for the institute.
- The IQAC suggests the faculty members to plan-
  - To organize state or national level seminar
  - To invite resource person for guest lecture
  - To organize skill based courses
  - To promote alumni participation for the development of institute
  - keep constant touch with them
- We suggest each faculty/ Department to prepare effective presentation for the upcoming NAAC Peer team visit during 3<sup>rd</sup>- 5<sup>th</sup> January 2017. We also request to every one for their best efforts so that we can get better grade and can achieve our goal of minimum score of 2.51 this time.
- The IQAC is pleased to note that Gujarat University have selected our institute to host Gujarat University Youth festival for the academic year 2017-18 and request all staff members to work to gather so that we can host such big event successfully necessary work should start as early as possible and request Prof. Naresh J Dave to act as convener for the same.
- IQAC congratulates Prof Dr. B N. Chaudhari for publication of college magazine ' Shrujan' for his editorial work for .