

**Smt. S. B. Patel Arts and Shree R. N. Amin commerce college, Vaso**  
**Circular**

Date:-08/10/2024

To,

**IQAC Members**

Sub :- IQAC Meeting for all the IQAC members on 14/10/24

It is decided to inform and circularise all the IQAC members regarding the participation in the IQAC meeting to be held at the computer lab at 11:00 AM on 14/10/2024.

No.	Members Name	Designation
1	Shree. Atulbhai Amin	Chairman of vaso kelavani mandal
2	Dr. Pankaj K. Patel	Principal <i>P.K. Patel</i>
3	Dr. Jayprakash Trivedi	IQAC External expert Ex. Prof. of sociology department S. P. Uni.
4	Prof. Dipesh B. Patel	Asst. Professor IQAC Co-ordinator
5	Dr. B. N. Chaudhri	Asso. Professor
6	Dr. R. H. Sonara	Asso. Professor <i>R.H. Sonara</i>
7	Prof. C. N. Parmar	Asso. Professor <i>C.N. Parmar</i>
8	Prof. Aditiben Dave	Asso. Professor
9	Prof. Govindbhai bhoya	Asso. Professor
10	Dr. Khushali R. Nakum	Asst. Professor
11	Prof. Tej parmar	Asst. Professor
12	Prof. Chiragbhai H. Jariwala	Part time professor
13	Prof. Ashokbhai P. Macwan	Part time professor
14	Dr. Shaileshbhai D. Parmar	Asst. Professor
15	Dr. Sunilkumar J. Parmar	Asst. Professor
16	Prof. Ronak Darji	Adhoc. Professor
17	Prof. Kaksha A. Patel	Adhoc. Professor
18	Shree. Rajendrabhai J. Valand	Jun. Clerk
19	Shree. Maulik Purohit	Jun. Clerk
20	Hiren B. Rohit	T.Y. student




21	Dipika B. Solanki	T.Y. student
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You are all requested to remain present, participant and actively involve yourself with your valuable suggestions in the journey towards quality excellence in the spheres of academic endeavours.

### Agenda of IQAC meeting



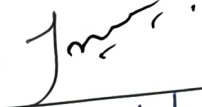





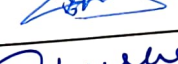
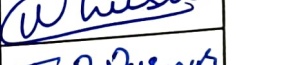



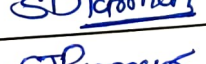

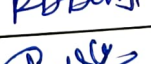
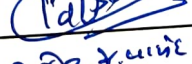
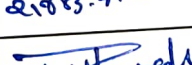
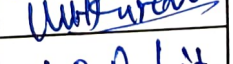
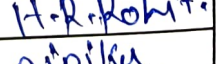

1. Confirmation of minutes of the previous IQAC meeting.
2. Review of Action Taken Report (ATR) on decisions of the last meeting.
3. Planning for NAAC Accreditation/Reaccreditation.
4. Implementation and review of NEP (National Education Policy) guidelines.
5. Discussion on curriculum design and updates as per UGC/University norms.
6. Student feedback mechanism and analysis.
7. Teacher feedback and self-appraisal.
8. Alumni engagement and strengthening alumni association.
9. Planning Faculty Development Programs (FDPs), workshops, and seminars.
10. Research promotion: projects, publications, patents, consultancy.
11. Encouraging participation in FDPs, MOOCs, NPTEL, SWAYAM, etc.
12. Library upgradation: e-resources, automation, and digital repository.
13. Infrastructure development (classrooms, laboratories, ICT facilities).
14. Promotion of innovation, incubation, and entrepreneurship activities.
15. Strengthening student support services (career counseling, placement cell, mentoring).
16. Skill development and value-added/Certificate courses.
17. Conducting internal academic audits and quality benchmarking.
18. Faculty recruitment, orientation, and welfare measures.
19. Student progression: higher studies, competitive exams, and placements.
20. Gender sensitization and inclusivity programs.
21. Extension activities and community engagement through NSS/NCC/Clubs.
22. MoUs, collaborations, and linkages with industries/institutions.
23. Grievance redressal mechanisms (students & staff).
24. Health, hygiene, and counseling facilities for students.
25. Use of ICT in administration and record keeping (ERP, MIS).
26. Planning and monitoring of financial support for students (scholarships, freeships).
27. Quality enhancement in examination and evaluation system.
28. Promotion of cultural, sports, and extracurricular activities.
29. Strengthening of institutional website and online presence.
30. Preparation for submission of data on NAAC/NIRF/University portal.
31. Any other matter with permission of the Chair.

  
IQAC Co-ordinator  
Prof. Dipesh B. Patel.



  
PRINCIPAL  
Smt. S. B. Patel Arts &  
Shri R. N. Amin Commerce College  
VASO - 387 380, Dist. Kheda.  
principal  
Dr. Pankaj K. Patel

**IQAC meeting circular (08/10/2024)**

No.	Members Name	Designation	Signature
1	Shree. Atulbhai Amin	Chairman of vaso kelavani mandal	
2	Dr. Pankaj K. Patel	Principal	
3	Dr. Jayprakash Trivedi	IQAC External expert Ex. Prof. of sociology department S. P. Uni.	
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20	Hiren B. Rohit	T.Y. student	
21	Dipika B. Solanki	T.Y. student	





**Smt. S. B. Patel Arts and Shree R. N. Amin commerce college, vaso.**  
**I.Q.A.C Meeting minutes**

**Date:-** 14/10/24

**Time:-** 11:00 P.M

**Place:-** Smt. S. B. Patel Arts and Shree R. N. Amin commerce college, Vaso.

A meeting of IQAC was held on 14/10/24 at 11:00 PM under the chairmanship of the Minister of Vaso Kelavani Mandal, in which IQAC members were present.

In the IQAC meeting held today, the evaluation of the previously decided plan was discussed and the next work plan was deliberated upon.

Discuss the following things that have been completed.

1. International Yoga Day was celebrated on 21 June 24.
2. Innovation Club Training was organized from 24/6/24 to 27/6/24
3. Yoga Awareness training was imparted to faculty and students on 3/7/24.
4. On 11/7/24, the entrance ceremony of BA/B.Com/MA/M.Com students was celebrated and committees of each faculty were formed and work was given as per the committee.
5. World Population Day was celebrated on 12/7/24 and under it, sex education was given to students.
6. Bridge course in English was taken from 28/06/24 to 12/7/24 and its exam was taken on 13/7/24.
7. A bridge course in computers was also started from 28/6/24 to 12/7/24 and its exam was conducted on 20/7/24.
8. FDP was conducted on 1/8/24 whose topic was NAAC BINARY ACCREDITATION and this FDP was conducted by Prof. Dipesh. B. Patel and Professor Tej Parmar.
9. Sahakar classes were organized from 8/8/24 to 10/8/24.
10. The work of creating ABC ID for new students was carried out on 10/8/26.
11. Independence Day was celebrated on 15/8/24.
12. Raksha Bandhan was celebrated in the college by the Brahma Kumari organization on 17/08/24.
13. Guru Sabha was organized by Gujarati department students on 22/7/24.
14. From 23/8/24 to 24/8/24, different events and competitions were held such as:  
literary event , Drawing competition, Quiz competition, theatre events
15. A lecture was organized for Arts students under Kalpsar Yojana on 23/7/24.
16. Teachers' Day was celebrated on 5/9/24
17. NSS orientation program was conducted on 21/9/24
18. On 24/9/24, the Bharatiya Sanskriti gyan pariksha was conducted and college students participated in it.
19. The internal exam was organized from 25/9/24 to 4/10/24.
20. Student feedback was taken on 4/10/24.
21. Competitive Exam Awareness Program was conducted on 5/10/24.
22. Navratri was celebrated on 8/10/24.



23. A Tally course was started to increase the practical knowledge of accounting among college students and its exam date has been decided to be held on 25/10/24.

**24. Various lectures**

-Yoga trainer Shri Ketubhai gave a lecture on the subject of Yoga and registered 20 students and provided yoga training from 8/7/24 to 8/8/24.

-College alumnus and advocate Mr. Mahipat Singh Chauhan gave an inspiring lecture on the topic of career.

-The Principal of the college, Shri Dr. Pankajbhai Patel, gave a lecture along with a presentation about the Kalpsar yojna.

-Prof. Chintan Mahida, Professor of Akalava College, gave a lecture on GDP Meta and AI on mobile.

-Prof. Dr. Alpeshbhai Prajapati Saheb of Petlad College gave a lecture on NSS Abhimukhta

-Shri Manubhai Vaghela of Gujarat State Control Society gave a lecture on the serious problem of HIV.


-Under the Abhayam 181 Women's Helpline by the Gujarat Government, Mrs. Varshaben gave a lecture on the sexual safety of women and their family problems, good touch and bad touch along with a presentation.

**25. Workshops and training**


-College Professor and NAAC Coordinator Prof. Dipeshbhai Patel and Prof. Tej Parmar Saheb participated in a workshop on NAAC's new guidelines at Gujarat University, Ahmedabad under KCG.

-GPT, META and AI workshops were held and faculties participated in the workshops.






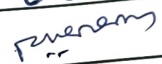


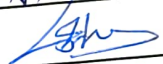
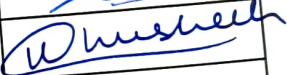




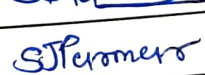
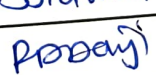
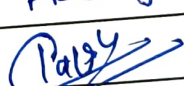
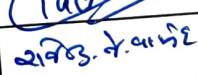
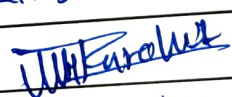
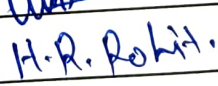
-Workshop on Yoga was held from 8/7/24 to 8/8/24

  
IQAC Co-ordinator  
Prof. Dipesh B. Patel.



  
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